

Caring Hearts and Voices

Board of Directors Quarter 2 Strategic Meeting

January 5, 2022 7:00 - 8:00 pm

Google Meet (Virtual Meeting)

MINUTES

Attendance: Maria, Jean, Rob, Julie Marie

Call to Order: 7:10 PM

Event(s)

- **Open mics at Christie's** - third Fridays, 7-9 PM (next one is 1/21/22)
 - MARKETING
 - Maria created graphic/flyer
 - Rick is creating slides with events for Chandini at Christie's and will include our open mic night
 - **Action item: Send our graphic to Rick**
 - Meetup is set up, and we have one person signed up so far
 - **Action item: Update "who we are" sheet that will be displayed**
 - Do we want to video it?
 - Let's wait to see how many people come
 - Discussion of different people to invite/make sure they are aware: Ken, Jaciel, Andy, Rick, etc.
 - No need of banners - the flyer in the plastic stand will be sufficient
 - **Action Item: Print stack of flyers about open mic night to have at Christie's**
 - Make sure to invite people personally and share Facebook event
 - COVID
 - Masks are required for everyone except while performing
 - Everyone will be distanced
 - Proof of vaccination is required to attend for more than 10 minutes (but not our job to check)
 - Sign in sheet with hand sanitizer (donated previously) and a bunch of pens
 - ****Complete** Action item: order mic covers (\$25 for pack of 400 on Amazon)**
 - ****Complete** Action item: add that we will be providing mic covers to marketing**
 - The only way we'd need to cancel would be if Christie's has to close for any reason (such as employee with COVID)

- Jean - no updates from Rick on volunteering at Aperion Plum Grove

Finances

- Maria deposited reimbursement from last month
- Only recent transaction - Weebly
- **Action item: Add bank account information to Amazon Smile (register)**

Secretary

- Minutes from last meeting: Approved
- Forms that were due on January 1 have been submitted (back in October)

Ideas

- Area Coffee - Mundelein, hosts open mics
- Julie Marie would still like to do songwriting group when it feels more safe or we could meet outside, Jean would do it as well

Adjourn Meeting: 8:01 PM