



Caring Hearts and Voices

Volunteer Expectations, Liability Waiver and Agreement

This document outlines expectations for all volunteers and guests and explains possible risks of volunteering. This document includes liability waivers, consents, and other legal agreements.

By signing below, I, the volunteer (or volunteer's legal guardian), acknowledge that entry into this agreement ("Agreement") is in consideration of my participation as a volunteer, and confirm my understanding and agreement to the following:

Expectations

1. Volunteers must wear Caring Hearts & Voices Volunteer Badge to all volunteer sessions.
2. Volunteers are expected to practice music in the [Volunteer Songbook](#) prior to volunteer sessions, in addition to any additional family-friendly music you would like to perform.
3. Volunteers are expected to follow all Covid-19 safety protocols for Medical Facilities when attending volunteer events in Medical/Residential facilities. Plan to wear a mask when entering/leaving, and while transition to/from volunteer location.
4. Volunteers are expected to arrive on time for scheduled volunteer assignments. The schedules are coordinated with the facility to provide residents with music as they are transitioning to meals and to minimizing gatherings of larger groups.
5. Volunteers are expected to notify the Volunteer Coordinator when are unable to attend a scheduled volunteer session using the number on the back of the Caring Hearts and Voices volunteer badge. (Three no calls/no shows, will result in removal from volunteer program.)
6. Volunteer Musicians are permitted to perform as solos, duos, or trios. However, space at host sites may be limited. Therefore, volunteer groups must use care to perform within designated performance areas.
7. Each member of the musical ensembles are expected to register as a volunteer with Caring Hearts and Voices before first scheduled performance.
8. Volunteer Musician are expected to store cases, stands, and personal belongings in a safe and secure manner to prevent trips, falls, or accidents.
9. If you need to bring a beverage, please only bring items in covered/spill proof containers. Please, do not bring food to volunteer sessions.
10. Volunteers are expected to complete a Volunteer Hours Record at the end of each volunteer session using the QR code on the back side of the Caring Hearts and Voices volunteer badge.

11. Volunteers may NOT accept payments, gifts, or exchange personal information before, during, or after volunteer sessions. Kindly reject tips or payments with a “thank you for enjoying the music”.
12. Volunteers are NOT permitted to solicit for paid gigs, tips, donations, or expect to gain future employment at Volunteer Host Sites or with Caring Hearts and Voices.

Liability Waiver

Risks Associated with Volunteering

Volunteering for Caring Hearts & Voices has risks. These risks may arise in a variety of ways. I understand that these risks include risks of injury, illness, death, and property damage or loss, and that they may arise from my own actions or from the actions of others at or near Caring Hearts & Voices partnering facilities or encountered when traveling for volunteer activities. I also understand that even if I, and other persons present at Caring Hearts & Voices facilities follow all health and safety protocols, I may still be exposed to COVID-19 or other infectious diseases.

Policies and Safety Rules

I will comply with Caring Hearts & Voices volunteer policies, safety rules, expectations, and agreements. I understand that Caring Hearts & Voices does not tolerate bullying, harassment, threatening behavior, or violence of any kind. I understand that noncompliance may result in termination of my volunteer status.

Awareness and Assumption of Risk

I understand the information above, confirm and acknowledge that these are risks associated with volunteering. With such information and awareness, and with the recognition that other factors may create additional such risks, I knowingly, freely, and voluntarily: (a) sign up to volunteer for Caring Hearts & Voices; (b) engage in volunteer activities; and (c) assume and accept the risks of all injury, death, property damage or loss, whether incurred at volunteer facilities or elsewhere, that may result, directly or indirectly, from my presence at volunteer facilities as a Caring Hearts & Voices volunteer, regardless of the cause.

Waiver and Release of Claims

I waive and release Caring Hearts & Voices and its directors, officers, agents, volunteers, and affiliates (collectively, “Caring Hearts & Voices Parties”) from any and all liability, claims, costs, and expenses of any kind and of whatever nature which I or my heirs, next of kin, or legal representatives may have or which may later accrue, caused by or arising directly or indirectly from my presence at Caring Hearts & Voices facilities or participation in Caring Hearts & Voices activities.

Medical Care Consent and Waiver

I authorize Caring Hearts & Voices to provide me with first aid and to arrange medical assistance, transportation, and emergency medical services for me if I get hurt while volunteering. I understand that Caring Hearts & Voices is not obligated to provide this care. I also understand that I am solely responsible for any costs related to my medical treatment and transport, and that Caring Hearts & Voices does not provide health, medical, disability, or other insurance coverage for me.

Agreements

Confidentiality

I may have access to client, community, and organizational confidential information. At all times during and after my participation, I agree to hold any such confidential information in confidence and not disclose or use it except as Caring Hearts & Voices expressly authorizes.

Volunteer Not an Employee

I understand that (a) I am not an employee of Caring Hearts & Voices, (b) I will not be paid for my participation, and (c) I am not covered by or eligible for any organizational insurance, health care, worker's compensation, or other benefits. I understand that Caring Hearts & Voices may terminate my volunteer status at any time, for any or no reason.

Music Volunteers Not Music Therapists

While musical performances may be therapeutic by nature, Musical Volunteers are NOT considered Music Therapists, and are NOT permitted to provide or practice music therapy without first meeting the requirements set forth by the American Music Therapy Association and The Certification Board for Music Therapists.

Assignment of Work Product

I grant full rights to Caring Hearts & Voices in any reports, brochures, website content, photos, images, or videos. I understand that Caring Hearts & Voices may take photos or videos of me. I consent to use by Caring Hearts & Voices of my image, voice, name, and story in Caring Hearts & Voices' digital and print promotional, fundraising, educational, and other communications. Caring Hearts & Voices may use the Materials without obtaining my approval or paying me for such use.

My checking this box means that I do not wish to agree to this consent:

General Provisions

I understand that this Agreement will be binding for so long as I am a volunteer at Caring Hearts & Voices. This Agreement will run in favor of, and may be enforced by, either Caring Hearts & Voices and/or Volunteer Host Sites, and will bind my heirs, next of kin, and legal

representatives. This Agreement will be binding to the fullest extent permitted by law. If any provision of this Agreement is found to be unenforceable, the other terms remain effective. This Agreement will be governed by Illinois law.

- I affirm that I am of legal age and able to sign on my own behalf and am freely signing this Agreement. **I have read this Agreement and fully understand that by signing this Agreement, I am giving up legal rights** and remedies that may be available to me and to other persons.

- I affirm that I am the parent or legal guardian of the participant and am freely signing this document on their behalf. I certify that I have the authority to sign on behalf of the participant and to make decisions for the participant regarding volunteering. I also waive and release Caring Hearts & Voices Parties from any and all liability, claims, costs, and damages of any kind which I may have resulted or arising directly or indirectly from the participant's participation in volunteering. **I have read this Agreement and fully understand that by signing this Agreement, I am giving up legal rights** and remedies that may be available to the participant, to me, and to other persons.

Signature (of parent/guardian, if applicable)

Participant name (if parent/guardian signs)

Print name

Date

Emergency contact name

Emergency contact phone